

**CYNGOR CYMUNED HENLLANFALLTEG**  
**HENLLANFALLTEG COMMUNITY COUNCIL**

**A G E N D A**

**AGM and Ordinary Meeting** of the Henllanfallteg Community Council (HCC) to be held on **Thursday 23 May 2019** in the Millennium Hall, Llanfallteg commencing at **7.00 pm**

**AGM**

1. To appoint:
  - a. Chair
  - b. Vice Chair
  - c. Internal Auditor
2. Minutes of last AGM dated 21 May 2018 were received, signed and dated by the Chair on 16 July 2018
3. Apologies for absence
4. Declarations of Interest
5. To receive Chairman's report 2018/2019
6. To receive financial summary for 2018/2019
7. To appoint a Representative from HCC as a nominative trustee of Llanfallteg Memorial Playing Field Association
8. To appoint a Representative from HCC as a nominative trustee of HCA

**ORDINARY MEETING**

1. Apologies for absence
2. Declaration of Interest
3. Signing of Declaration of Acceptance of Office form
4. To Receive Minutes dated 21 March 2019
5. **Correspondence received: General –**
  - a. A40 Redstone Cross Improvements Public Information Exhibition Invite – 10 & 11 April 2019 – emailed to all 4/4/19
  - b. CCC - Code of Conduct Training 2019 – Tue 16 July 2019 at 6pm at County Chamber, County Hall, Carmarthen

**6. Correspondence received: Consultations**

- a. **Welsh Government – Easy access to listed buildings in Wales – on-line response - emailed**
- b. **Welsh Government – Additional National Learning Inset days 2019 – 2022 – on-line response emailed**
- c. **Welsh Government – Agricultural tenancy reform – on-line response - emailed**
- d. **Pembrokeshire County Council – Local Development Plan 2 (LDP2) consultation period 10 Apr – 06 June 19**

**7. Finance**

- a. **Balance of current a/c as at end March 2019 = £434.43**
- b. **CCC Remittance Advice – Precept payment of £1,866.66**
- c. **Current a/c statement to 30 April 2019 = £2,301.09**
- d. **New cheque book arrived 18 May 19**
- e. **Clerk's salary £391.74 & expenses £20 = £411.74 - request for authorisation and payment**
- f. **E W Evans – Internal Auditor – Internal Audit payment £45 “ “ “**
- g. **BHIB Insurance Brokers – HCC Council Ins = £273.21 “ “ “**
- h. **Bank mandate form completion VB**
- i. **HCA request to re-apply for funding for maintenance of Millennium Hall (Sub Committee to be set up)**
- j. **HCA request for funding from Section 137 money for a new lighting scheme in the hall Sub Committee to be set up)**
- k. **E W Evans – Internal Auditor's report**
- l. **Grant Thornton External Auditor – Annual Return form for year ended 31 March 2019 for completion and signatures and Notice of Audit notification for info (to be published on notice board and HCC website)**

**8. Planning**

**W/38827 Glascoed Villa, Henllan Amgoed SA34 0SE – remove existing barn and replace with bigger storage to accommodate implements and associated equipment for small bale hay storage and production**

9. **Matters b/f from March 2019 meeting**
  - a. **Independent Remuneration Panel for Wales Annual Report - February 2019 - Section 13 relates to Community and Town Councils - payment to council members as a contribution to costs and expenses – Letters declining payment and expenses for Councillor’s signatures**
  - b. **BHIB Council Insurance – local Council’s liability concerns regarding tree management issues – Councils liability policy and CCC’s obligations**
  - c. **CCC ROW**
  - d. **Email from Editor regarding article for inclusion in Bugle newsletter**
10. **County Councillor’s Report**
11. **Matters for discussion only**
12. **Next Meeting –Thursday 18 July 2019 commencing 7pm**

E Beattie  
Clerk - HCC