

Henllanfallteg Community Council
Bwthyn yr Afon, Llanfallteg, SA34 0UN
henllanfallteg@gmail.com tel: 01437 563149

Contact Privacy Notice

When you contact the Council

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable the Council to contact you, respond to your correspondence, provide information and/or access its facilities and services. Your personal information will be not shared or provided to any other third party.

The Council's Right to Process Information

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject or

Processing is necessary for compliance with a legal obligation or

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Information Security

Henllanfallteg Community Council has a duty to ensure the security of personal data. It makes sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies can be requested.

The Council will only keep your data for the purpose it was collected for and only as long as is necessary, after which it will be deleted. (You may request the deletion of your data held by the Council at any time).

Children

The Council will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

Access to Information

You have the right to request access to the information the Council has on you. You can do this by contacting the Clerk: Mrs. Ella Beattie at henllanfallteg@gmail.com

Information Correction

If you believe that the information the Council has about you is incorrect, you may contact it so that your information can be updated and your data kept accurate. Please contact: Henllanfallteg Community Council, henllanfallteg@gmail.com to request this.

Information Deletion

If you wish the Council to delete the information about you please contact Henllanfallteg Community Council, henllanfallteg@gmail.com to request this.

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may contact Henllanfallteg Community Council to object.

Rights Related to Automated Decision Making and Profiling

The Council does not use any form of automated decision making or the profiling of individual personal data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Clerk henllanfallteg@gmail.com and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Summary

In accordance with the law, Henllanfallteg Community Council only collects a limited amount of information about you that is necessary for correspondence, information and service provision. The Council does not use profiling and does not sell or pass your data to third parties. The Council does not use your data for purposes other than those specified. The Council makes sure your data is stored securely and will delete all information deemed to be no longer necessary. The Council will constantly review its Privacy Policies to keep it up to date in protecting your data. (You can request a copy of its policies at any time).