

CYNGOR CYMUNED HENLLANFALLTEG HENLLANFALLTEG COMMUNITY COUNCIL

Meeting of the Henllanfallteg Community Council (HCC) on held Monday 11 September 2017 in the Millennium Hall, Llanfallteg 7.00 pm

Present: Councillors Bryan Haddon (BH) John Mead (JM) Haydn Owen (HO) Vincent Brickley (VB) and one member of the public

1. Apologies for absence – **Steve Goymer (SG) County Councillor (CC) Sue Allen (SA)**
2. Declarations of Interest – **HO – item 5a**
3. Minutes of Meeting Monday 21 Aug 2017 – **Received as a true copy, signed & dated by Chair**
4. Correspondence received:-
 - a. BHIB Insurance Brokers – Change of broker – **Noted – AON Insurer informed HCC of change of policy handler, BHIB were offering their services – no decision made c/f May18**
 - b. Local Democracy & Boundary Commission Wales – review of electoral arrangements & presentation notice - **Noted - On line questionnaire – Individual response suggested.** Presentation on 20 September 17 at 5.30pm County Hall, Carmarthen – RSVP – **Noted**
5. Items brought forward (b/f)
 - a. Right of Way (ROW) - Public footpath diversion 10/1 Plash Inn – update – **Informal consultation ended - CCC response to HCC concerns - Noted:-**
 - **The applicants have stated that the new path will be solid, non-slip and durable, and will be suitable for pedestrians, wheelchairs, pushchairs, mobility scooters, mowers, etc.**
 - **The enclosed playing area will not be a public space, so concerns regarding this do not appear to be relevant.**
 - **The applicants have stated that the gas tank will be moved back 3m, and will be surrounded by a firewall. This will result in the tank being compliant with relevant legislation.**
 - **The applicants have stated that the proposed garden area will not be fenced until the diversion order is confirmed. Both the old and new routes will be available for public use until that time.**
 - **The applicants have stated that they will be attending the next HCA meeting this month, possibly with Memorial Playing Field representatives.**
 - b. Ash die back - John Mead (JM) **JM to start discussion with CCC Forestry department. JM to do more research – c/f Nov meeting (mtg)**
 - c. Electoral reform - closing date 10 Oct 17 – **Noted – on line individual response**
 - d. Hywel Dda Community Health Council (CHC) White paper letter (ltr) **on-line individual response by 29 Sep 17**

- 5e. Hall Bookings & Payment review – **HCC to pay six monthly (next payment 31 Mar 18)**
6. Planning
- a. W/36001 – Siting of static caravan for holiday let at Tynewydd, Cwmfelin Boeth:-
- **No objections**
 - **Concerns made regarding access and potential hazard to road users**
 - **Clerk to action**
- b. Talfan Farm, Cwmfelin Boeth (enforcement issue) – for info
- **Site meeting + CCC/owner/agent held on 26 July 17.**
 - **CCC awaiting confirmation of discussion and actions required - will then update HCC**
7. Finance
- a. request for authorisation and payment – **authorised, cheques signed & initialled – Clerk to action**
- i. HCA – Hire of Hall £8.50 (**last payment to date – HCA to issue receipt of payments to date – next payment 31 Mar 18**)
- ii. Clerk's salary & expenses £215.87
- iii. Jamie King – Website Hosting fee £55
- iv. External Audit – completed & certified – **HCC noted and approved**
External Auditor Grant Thornton £198 + VAT £39.60 = £237.60 – signed in anticipation of forthcoming invoice
- v. Data Protection £35 – in anticipation of forthcoming invoice
8. Review of Risk Assessment & Management – **Amendment to Grants section – Standard HCC request form to be completed by applicant and viewed - decision made at HCC meeting**
9. Budget to Expenditure review – **Noted, no concerns, end of year balance estimated £1,2322.21**
10. County Councillor's (CC) Report – **No report - CC SA could not attend meeting**
11. Matters for discussion
HCA suggest need for extra notice boards – c/f next mtg
12. Date next Meeting (mtg) – **Monday 20 November 2017 at 7pm**

Meeting closed at 8.05pm