

**CYNGOR CYMUNED HENLLANFALLTEG
HENLLANFALLTEG COMMUNITY COUNCIL**

Minutes of AGM and Ordinary MEETING of the Community Council on **Thursday 18 May 2017** in the Millennium Hall, Llanfallteg at **7.00 pm**

Present: Councillors Bryan Haddon, Steve Goymer, Haydn Owen, Vincent Brickley, County Councillor Sue Allen and one member of the public

1. To appoint:
 - a. Chair – **Bryan Haddon**
 - b. Vice Chair – **Steve Goymer**
 - c. Internal Auditor – **Peter Icke**
2. To receive minutes of last AGM – 19 May 2016 – Minutes accepted and signed on 21 July 2016 - **Noted**
3. Apologies for absence – **John Mead**
4. Declarations of Interest - **None**
5. To receive Chairman’s report 2016/17 - **Noted**
6. To receive financial summary for 2016/17 - **Noted**
7. To ratify nominations to Llanfallteg Memorial Playing Field Association – **Haydn Owen**
8. To appoint a Representative from Henllanfallteg Community Council as a trustee of HCA – **Haydn Owen**

Meeting closed 7.10pm

ORDINARY MEETING

Present: Councillors Bryan Haddon, Steve Goymer, Haydn Owen, Vincent Brickley, County Councillor Sue Allen and one member of the public

Meeting commenced 7.15pm

1. Apologies for absence – **John Mead**
2. Declaration of Interest - **None**
3. Signing of Declaration of Acceptance of Office form- **Signed by all Councillors present**
4. To receive Minutes for 16 March 2017 – **Received signed and dated by the Chair**
5. Correspondence received –
 - a. Carillion Civil Engineering – A40 Llanddewi Velfrey to Penblewin Improvements Public Exhibition 25 & 27 April 17 – **Noted – 2nd Public Information Exhibition In autumn 2017**

5.
 - b. Hywel Dda Health Board – Promotion information of launch of new 111 emergency telephone number – **noted, displayed on notice board**
 - c. One Voice Wales - National Assembly for Wales’ Expert Panel on Assembly – **Noted**
 - d. One Voice Wales – One Million Pound boost for Wales communities – to note – **Noted**
 - e. Aon UK Ltd – council insurance renewal policy – **Noted – Clerk to action**
 - f. National Library of Wales – licence form for submission to subscribe to UK Web Archives **Noted**
 - g. CCC Admin & Law – Code of Conduct Training dates – **Bryan Haddon, Steve Goymer and Vincent Brickley to attend on 29 June 2017 – Clerk to action**
 - h. CCC – Community Council standard commission representative – closing date 30 June 2017 – **contents of letter not fully understood, Clerk to contact CCC for further information**
 - i. Clive Mortlock – Community Council re-organisation –
 - **Discuss community council re-organisation with Llanboidy Council for their views and see if there is a co-operative way forward**
 - **Co-option/advertising was discussed. HCC awaits formal letter from CCC**
 - j. Welsh Government – National Development Framework for Wales April 2017. Response by 21 July 17 – **Noted, no response**
6. Finance
 - a. Request for payment – **Payment authorized and cheques signed for –**
 - i. AON Council Insurance 2017 - £313.96 (Long Term Agreement ends June 2018)
 - ii. Hire of Hall on 18 May 17- £8.50 – Request payment receipt from HCA – **Clerk to action**
 - iii. Clerk’s salary & expenses - £215.87
 - iv. Purchase of Local Council Administration Book – **Clerk to investigate and make a purchase**
 - v. Money outstanding from DK’s donation/John Mead – Invoice £297.50 – **Items bought for DK’s memorial are now complete and there is no money outstanding**
 - vi. Hayden Owen – engraving for DK’s memorial £40
 - b. Grant Thornton UK LLP - External auditor – Completed annual return form for year ending 31 March 2017 – **Internal Auditor’s report was read out, form completed and signed by the Chair and Clerk – Clerk to submit by 6 June 2017**
 - c. Carmarthenshire County Council - Remittance Advice – April to August 17 - £1,000 – **Noted. Statement of current a/c stands at £2,055.26**
7. Matters from previous meetings
 - a. Safe Routes Funding - **SA to forward any relative correspondence – Clerk to action**
 - b. BT Broadband/Fibre Optic Cable – **SA to forward email address for Martin Jones from BT – Clerk then to invite him to a meeting**

- c. Devolution of Service training held Tue 21 Feb 17 – **SA to brief HCC at next meeting**
 - d. Street Lighting – email response from CCC Street Scene regarding
 - e. Steve Allum - re: Henllan Farm – **has a meeting with Llinos Quelch (Director of planning and resources) on the 23rd May 2017 at 1630 and requests HCC to write in before this to request action after 10 years –**
 - **No feedback was received from last meeting**
 - **What action was taken at that meeting and what is the false data submitted**
 - **Why was no traffic survey done on planning application**
 - **Vincent Brickley to talk with Steve Allum and inform Clerk of outcome**
8. County Councillor's Report
- **New bye pass is being funded by the European Development Fund**
 - **Llanfallteg org website is down – a temporary website template is available on line from Pembrokeshire CC**
9. Matters for discussion – **None**
10. Date & time of next meeting – **Monday 17 July 17 at 7pm (Meeting evenings changed to a Monday as discussed at last meeting and confirmed by Booking Clerk HCA)**

Meeting closed 9pm