

## CYNGOR CYMUNED HENLLANFALLTEG HENLLANFALLTEG COMMUNITY COUNCIL

**MINUTES** of extra ordinary meeting of the Community Council held on Thursday 13 October 2016 in the Millennium Hall, Llanfallteg at 7pm

**Present: Councillors Clive Mortlock, Lyn Bright, Haydn Owen, John Mead, Bryan Haddon and one member of the public (late arrival)**

1. Apologies for absence - **SG**
2. Declarations of Interest – **Haydn Owen items 4c & 6a**
3. To receive minutes for 16 September 2016 – **accepted and signed by Chair**
4. **Correspondence received**
  - a. Planning Aid Wales - Planning4communities September 2016 - Developments of National Significance – 16 November at Cardiff – tickets from £13-£45 – emailed to all 30/09/16.  
**Noted**
  - b. Land Transaction Tax and Anti-avoidance of Devolved Taxes (Wales) Bill – On line discussion ends 21 November 16 – **Stamp duty is about to change - Noted**
  - c. Eve Edwards HCA – VAT on gifted goods
    - **£500 donation for DK’s memorial picnic bench will be kept on HCC inventory and sited in the Playing Field**
    - **HCC to obtain quotes and then decide**
    - **Cheque authorisation given in anticipation**
  - d. Peter Icke – Internal Auditor – Independence Statement – **As requested by External Auditor - Noted**
5. **Planning**
  - a. **W/34488** – Change of use of Chapel building to use as dwelling at Capel Mair Llanfallteg
    - **Councillors made no comments or objections to the planning application except to say they are pleased the building will be back in use and kept in its original character**
    - **It was also noted that CCC Planning website has a new pdf planning system**
  - b. Henllan Chapel fences erected
    - **A new opening has been made at the Henllan crossroads and the graveyard has been fenced off**
    - **A new wooden fence has been erected on the graveyard which looks very tidy**
  - c. Henllan Farm – update - **Noted**
    - **The call-in request from HCC was acknowledged by the Welsh Government on 3 October 16 stating the council will be informed of decision made in due course**

6. **Financial Matters**

- a. Section 106 Money – turbine project update
    - **LED project now wrapped up and a box with all documentation handed into Clerk**
    - **Final statement forwarded to Rachel Bowen CCC Planning**
    - **Salem turbine project – cheque signed 30 September 16 – late authorisation given**
    - **Receipt has been forwarded to Rachel Bowen CCC Planning**
    - **Memorandum of Understanding regarding share issue which states LMPFA are the sole beneficial owners of the non-transferable shares and beneficiary of all investment income signed by LMPFA and HCC**
    - **Clerk to action signed copy of share Memorandum to LMPFA**
  - b. Cheques – request for authorisation of payment and signatures –
    - i. Data protection renewal £35
    - ii. Section 106 money – turbine project £5,741.00 – **Clerk to action letter with cheque, receipt requested**
    - iii. HCA Hire of Millennium Hall side room - £8.50  
**Cheques authorised and signed by two official signatories**
  - c. NatWest Community Organisation Mandate form – John Mead – application to become HCC signatory + signatures of authorised existing signatory –
    - **form duly filled out and signed – John Mead to produce ID documentation at Narberth NatWest**
7. Car in River (stream) –
- **A blue car was spotted in the stream by the stone bridge at Henllan Amgoed and is being investigated by the local police**
  - **The driver was a Polish worker who has recently left the UK**
  - **The car was later moved into the Henllan farm court yard**
8. ROW  
**A resident has requested HCC advice and help with access and mobility problems – matter is on-going**
9. Any matters for discussion – **None**

**Meeting closed at 8.25pm**