

CYNGOR CYMUNED HENLLANFALLTEG HENLLANFALLTEG COMMUNITY COUNCIL

MINUTES of AGM and Ordinary MEETING of the Community Council held on **Thursday 19 May 2016** in the Millennium Hall, Llanfallteg at **7.00 pm**

Present: Clive Mortlock, Bryan Haddon, John Mead, Steve Goymer, Haydn Owen, CC Sue Allen and one member of the public

AGM

1. **Appointed:**
 - a. Chair – **Clive Mortlock**
 - b. Vice Chair – **Lyn Bright**
 - c. Internal Auditor – **Peter Icke – Clerk to action letter of appointment**
2. To receive minutes of last AGM – 21 May 2015 – **Minutes accepted and signed on 16 July 15**
3. Apologies for absence – **Lyn Bright**
4. Declarations of Interest - **None**
5. To receive Chairman's report 2015/16 - **Accepted**
6. To receive financial summary for 2015/16 - **Accepted**
7. To ratify nominations to Llanfallteg Memorial Playing Field Association – **Haydn Owen**
8. To appoint a Representative from Henllanfallteg Community Council as a trustee of HCA.
Bryan Haddon

Meeting closed at 7.30pm

ORDINARY MEETING

Meeting commenced at 7.35pm

1. Apologies for absence – **Lyn Bright**
2. Declaration of Interest - **None**
3. Signing of Declaration of Acceptance of Office form – **signed and dated by those present. L Bright to sign**
4. To receive Minutes for 14 March 16 & 4 April 16 – **Accepted and signed by Chair**

5. Correspondence received –
- a. CCC Councillors Code of Conduct – Training sessions on Thu 2 June & Thu 16 June 16 – inform CCC of HCC delegate/s to attend – **John Mead to attend 16 June session, Steve Goymer & Haydn Owen to advise Clerk soonest – Clerk to inform CCC**
 - b. CCC – Community & Town Council Liaison forum – 24 May 16, 6.30pm at County Hall – emailed to all 27/4/16 – **For info only. Noted**
 - c. RTPI Cymru will be hosting this year’s Wales Planning Conference on the 9th June in Cardiff, cost £60 p.p. email received 29/4/16 – **Noted**
 - d. Audit Wales - The Well-being of Future Generations and what it means for your audit – consultation end 23 May 16 emailed to all 21/4/16 – **Policy decisions and impact on future generations – Noted**
 - e. CCC Electoral Services Officer – Councillor Vacancy - co-opt a replacement member - **Renew efforts to interest public and poster to be placed on notice-board**
 - f. One Voice Wales - Planning Policy Wales Chapter 6 – consultation end 13 June 16 emailed to all 23/3/16 – **for Planning Officers & developers of historic sites – Noted**
 - g. Receipt of email for a request made to Mid & West Wales Fire & Rescue – CRM – **to inform Fire Service that a beacon was to be lit in celebration of Queen’s 90th birthday**
 - h. HCA email 19/4/16 – request for Donation/grant application form – **HCA to make a formal request in writing stating what the donation is for and an approximate cost.**
6. HCC Grant form and policy protocol – CRM
- **Form imported from CCC**
 - **Applicants apply in writing to the Clerk**
 - **Grant committee to be formed – Chair + two Councillors**
 - **Send form relevant to claim – delete not needed and tick needed info**
 - **Item to be put on next Agenda for all to discuss at meeting**
 - **Completed form – decision to be made at meeting**
 - **Applicants informed in writing by Clerk if successful or not**
 - **The proposal to adopt protocol was unanimous**
7. Section 106 update - CRM
- a. Playing Field – swings –
 - **CM emailed Jamie King to chase up report but nothing was heard**
 - **HCC would set aside money raised for local charities.**
 - **Playing Field to apply in writing for a grant if needed**
 - b. HCA – Invitation to apply for grant for Hall Maintenance –
 - **Clerk to invite HCA to apply**
 - **HCA to specify what work is proposed, estimated cost, purpose, items specified and obtain three quotes, if successful the grant will be staged in three amounts over the financial year**

- c. Investigation of further investment opportunities – 106 committee future meetings –
 - **a water turbine scheme is to be investigated which would be reliable cash revenue**
 - **CM to circulate details, Representative of Environmental Agency to do evaluation and advise HCC**
 - **A wind turbine scheme in Wales is also to be investigated**
- d. LED HUT – Authorisation for payment for vouchers x £50. Authorisation for further expenditure (not to exceed £250) in order not to exclude any household
 - **Protocol in place**
 - **Payment for 195 properties x £50 = £9,750, was authorised together with authorisation for further expenditure (not to exceed £250) should any property have been missed**
 - **HCC to request LED Hut send Invoice – CM to draft letter**
 - **The Bugle newsletter will advertise this issue in next edition**
 - **Two advisory sessions to be set up in The Splash Inn**

To note: To add to Minutes dated 21 January 2016 P.467 item 5a – *“Resolution confirming cancellation of solar array and authorisation to drop scheme and cancel deposit due to not getting planning through in time before the Government slashing FIT payment”*

- 8. Finance
 - a. Request for payment – **Authorisation given, cheques signed and dated for all requests mentioned below -**
 - i. AON Council Insurance £306.95
 - ii. HCA – Hire of Hall for year Apr 15 to end Mar 16. £300
 - iii. HCA – Hire of Hall on 19 May 16 - £8.50 – **cheque placed in main Hall donation box**
 - iv. Clerk’s salary & expenses - £206.55
 - b. Grant Thornton UK LLP - External auditor paperwork – form of acceptance – **discussed and signed by Chair and Clerk. Clerk to action by 3 June 16 and forward copy of financial summary to all Councillors**
 - c. Carmarthenshire County Council - Remittance Advice – Precept 1,833.34 – **Noted**
 - d. AON – cheque received in respect of recent adjustment to HCC policy - £14.58 – **Noted, Clerk to action**
- 9. Planning Application

W/33737 – Garage – Loud Water Cwmfelin Boeth, SA34 0RR (next to Water Mill)

 - **Retrospective planning permission for garage already built**
 - **Garage sensitively constructed within the site**
 - **However, trees recently felled have opened up the site – HCC requested that although work is still in progress, the site be tidied up as pallets and other objects have been left lying about**
- 10. ROW
 - a. ROW issues CRM & SA
 - **Minor issue reported in village regarding a surface water drain that runs underneath a public footpath in Llanfallteg, between Troed-y-rhiw and Glen View, Llanfallteg, also rubble dumped and fencing erected, CCC ROW Enforcement Officer inspected site and stated all was in order Bridle path/ROW issue – Henllan Farm and Llwyn-Derw – Open to all traffic? - Ian Thomas to resolve issue – c/f next meeting**

- **Gate issue at Henllan Farm needs to be resolved – footpath on walking route has been fenced, gate to be erected for walkers ROW. Walking signs to be erected by CCC**
- 10b. reply from CCC Alan Warner, Countryside Ops Manager – re reply to HCC email from January 16 meeting – **Noted – a diversion to be applied for and at a cost to the farmer, if turned down, money will not be refunded**
11. Matters from previous meetings
- a. Site meeting with CCC John McEvoy & Sue Allen re: Plash exit, safety & light blocking – update SA – **Awaiting wires across the road to measure speed – SA to chase up**
 - b. Hall fees/other venues investigated
 - **BH investigated two hall venues – the Chapel at Henllan Amgoed – big hall and vestry but not suitable for our needs**
 - **Llanddewi Velfrey Hall would make an excellent venue, large private room upstairs, filing cabinet housed at no extra cost**
 - **Revised HCA hall charges accepted – to be revised at November meeting**
 - c. The Plash Inn sale – update SG
 - **Pub not on the market until the end of this month**
 - **A secure website showing Plash accounts has been shelved**
 - **Owners have stepped back from discussions and left all to HCA**
 - **Two interested parties – One local couple**
 - d. Dave King’s memorial garden donation – CRM
 - **Garden finished**
 - **HCC requested information as to whether there is a shortfall and if so, HCC to contribute towards costs – no reply forthcoming**
 - **Matter will hopefully be discussed with a family member – SG**
 - e. Web Archives/National Library of Wales – discuss separate website for next year if no co-operation forthcoming
 - **No replies/acceptance from other bodies sharing website to Clerk’s request for information**
 - **Raise matter at HCA AGM meeting 26 June 16**
 - f. Ramblers Association – re: invite to meeting
 - **Clerk spoke with a local Footpath Officer who suggested “The Guide to Law on Footpaths” Book for reference**
 - **Invite Ramblers to walk ROW paths and give their comments**
 - g. Queen’s 90th birthday celebration – Beacon feedback – HO
 - **Bonfire was a great success. The event was toasted with champagne**
 - **A picnic in the park has been planned by HCA, weather permitting – see Bugle**
 - h. Local Government Ethical Framework (Code of Conduct) forwarded to all for their info – **Noted, Councillors to attend next Code of Conduct training in June**

12. County Councillor's Report
- **Y Cardi Bach Railway society had first organised walk tracing Cardi Bach route from Blaenffos to Boncath**
 - **Next walk 14 June – all welcome to join in – for information email mrbutler645@btinternet.com**
 - **Ramblers group meet at Station House once a month**
 - **Landlord Road Show training for private property owners**
 - **£20,000 sitting in CC bank a/c – Section 106 money, gifted to CC ward of Whitland – for audit info**
 - **Mr Kingsley, Vicar of Whitland has been appointed Area Dean and has written a thesis on the Celtic parish. He gives talks on Vortipor Stone, one of which is situated outside the Millennium Hall, Llanfallteg**
 - **Freedom of Information has been requested by Liberal Democrats as to how much Whitland Council are to spend on Queen's Birthday celebrations**
 - **County Councillor Sue Allen has been invited to the Buckingham Palace Garden party on 24 May 16**
13. Matters for discussion - **None**
14. Date & time of next meeting – **Thu 21 July 16 at 7pm**

Meeting closed at 10pm