

**CYNGOR CYMUNED HENLLANFALLTEG  
HENLLANFALLTEG COMMUNITY COUNCIL**

Minutes of the **Community Council AGM** meeting held in the Millennium Hall, Llanfallteg on **Thursday 15 May 2008** at 7pm

**Present at the meeting:**

Mr G Carpenter – Chairman

Councillors: Mr D King, Mr C Mortlock, Mr Myrddin Pynn, County Councillor Mrs Susan Allen and one member of the public

1. **Apologies for absence** – None
2. **Declarations of interest** - None
3. **To receive minutes of the last AGM**, already approved on 11 July 2007
4. **To receive Chairman’s report 2007/08** – Mr Gideon Carpenter presented his report, a copy of which is attached to the minutes
5. **To receive the financial report for 2007/08** – This report was prepared and signed by the Clerk and a copy attached to the minutes
6. **To appoint :**
  - a. **Chair** – Mr Gideon Carpenter was re-elected as Chairman
  - b. **Vice chair** – Mr Clive Mortlock was re-elected as Vice-chair
  - c. **Internal auditor** – Two names were put forward – Mrs Eve Edwards & Mr Peter Icke and a decision will be made at the next meeting
7. **To ratify nominations to:**
  - a. **Henllanfallteg Community Association** - Mr Dave King to continue in this role
  - b. **Llanfallteg Memorial Playing Field Association** – Mrs Christine Young will continue in this role

**Meeting ended at 7.45pm**

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1. **Apologies for absence** – None
2. **Declarations of interest** – None
3. **Confirmation of minutes of past meetings held on 12 March & 16 April 2008** – these were confirmed and signed by the Chairman
4. **Councillor Mr Myrddin Pynn and County Councillor Mrs Susan Allen** were welcomed to the Community Council
5. **Correspondence received – for action:**
  - iii. **Welsh Assembly** – Model Code of Conduct 2008 – for distribution – **HCC to adopt policy before 29 Sep 08 – DK to action**
  - iv. **Nat West Bank** – Mandate forms for completion – **forwarded to GC & CM for action**
  - v. **CCC** – Community Council election – co-option – **Clerk to call a meeting before 20 June 08 to discuss this matter**
  - vi. **Mid & West Wales Fire & Rescue** – Draft Risk Reduction Action Plan 09/10 – Response date – by 29 July 08 - **CM to respond. All paperwork passed to him**
  - vii. **Welsh government** – Consultation: Proposals to change the structure of the NHS in Wales - **CM to attend meeting on 22 May 08**
  - f. **Henllanfallteg Community Council** – Clerk’s contract of employment duly signed & dated – **Noted**
  - g. **CCC** – Part Night Lighting – **To be included in next community newsletter for the public to make a decision. Costing of a street light – Clerk to action**
  - h. **CCC Project Officer** – Keep Wales Tidy – **Funding option for community concerns. Clerk to action**
  - i. **Sustrans Volunteer co-ordinator** – **Noted. HCC to consider public transport issues in strategic consultation anyway.**
  - j. **CCC Planning** – W/18538 – Extension – Penrallt, Llanfallteg – **GRANTED – Noted**
  - k. **CCC Planning** – W/19029 Bleanhireath, Llanfallteg. Replacement of outbuilding with new garaging and studio/workshop – **Noted, no objection in principle. Access is an issue and clerk to seek clarity on access, whether for public or private use**
6. **Acceptance of Office forms** – for signature – **Signed by Councillors and Clerk**
7. **Risk Assessment** – Review & Update of Insurance policy – **Noted – GC to draft a risk assessment**

8. **Finance**

- a. **Alliance Cornhill Insurance** – Request for payment - Invoice for £279.56  
**Approved, cheque issued and signed**
- b. **Henllanfallteg Comm. Assoc.** – Request for payment Hire of Hall – Invoice for £200 – **Approved, cheque issued and signed**
- c. **Clerk's salary** 23 Nov 07 – 23 May 08 – request for payment £512 - **Approved, cheque issued and signed**
- d. **CCC** – Precept of £933.34 received - **Noted**
- e. Current account bal £1,952.62 Reserve acc bal £685.21 – **Noted**

8. **Donations** – review of decision made in Nov 07 (Last year's appointed charities – Cardi Bach, Wales Air Ambulance, Llanfallteg Playing Fields & Llanfallteg Community Association)  
**Decision made to continue with appointed charities**

9. **ROW Update** – Received from CCC Area Access Ranger Dan Pearce – **It was noted from update that remaining funds are secured and will accrue into the next financial year. Clerk to action for information on timescale for next phase and if any changes in priorities. DK to prepare a working programme for the coming year, to be presented at next meeting**

10. **Traffic calming measures** – No update received – **GC to pursue the matter. Issues raised were intermediate strips on road, 30mph sign by Dolycoed and match funding for next phase**

11. **Handling complaints procedure** (b/f from 12 Mar 08) – **c/f to next meeting – GC to action**

12. **Matters for discussion**

- a. Forward look at future community issues for benefit of new Council members –
  - i. Drainage – Feasibility study on mains sewerage scheme for Llanfallteg to be pursued – funding required
  - ii. Traffic Calming – see existing work completed and ongoing intermediate strips to be sorted out
  - iii. ROW – Funding carried forward to next financial year
  - iv. Local Development Plan – Four month consultation. What is needed in the community. To be opened to the public for ideas.
- c. **Drains** – DK reported blocked road drains at Dolycoed - **Noted**
- d. **Local Development Plan Seminars** – DK reported that a series of planning seminars was planned by CCC and that nominees were required and continuity was essential in this matter. **M. Pynn and G Carpenter were nominated**
- e. Concerns were once again expressed regarding log cabin at Llwyn-du, Henllan Amgoed. No response yet from CCC. **Clerk to action**
- f. Concerns were expressed regarding a build in Cwmfelin Boeth – **Clerk to investigate**
- g. Garage build at Darlunfa, Cwmfelin Boeth, - concerns were expressed whether planning was required and had been approved – **Clerk to action**

**Meeting closed at 9.20pm**